



County of Los Angeles  
**CHIEF ADMINISTRATIVE OFFICE**

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DAVID E. JANSSEN  
Chief Administrative Officer

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June 5, 2003

To: Supervisor Yvonne Brathwaite Burke, Chair  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: David E. Janssen  
Chief Administrative Officer

**DEPARTMENT OF PARKS AND RECREATION RECOMMENDATION TO  
AUTHORIZE A RETROACTIVE INCREASE IN CONSTRUCTION CONTRACT (ITEM  
NO. 57, AGENDA OF JUNE 10, 2003)**

The Department of Parks and Recreation is requesting approval of a retroactive increase of \$5,057 in the construction contract with Ecology Construction, Inc. to reflect final change orders issued. The retroactive increase will be fully funded from savings in other project budget categories.

The project was completed within the project budget approved by your Board of \$645,748. A final reconciliation of the project's costs indicated, however, that change orders were issued in excess of the Board approved amount by \$5,057. The overage in change orders is fully offset by savings in other categories of the project budget. An increase to the construction contract is required, however, to properly account for the project's expenditures.

The Department is working with the Chief Administrative Office on corrective actions, as described in the Board letter. While it is not our policy to recommend approval of retroactive issues, we are placing this item for your consideration on the June 10, 2003 Board Agenda as a policy issue.

Each Supervisor  
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If you have any questions or need additional information, please call me or your staff may contact Jan Takata at (213) 974-1360.

DEJ:JSE:  
DJT:HC

C:     Executive Officer, Board of Supervisors  
         County Counsel  
         Auditor-Controller  
         Department of Parks and Recreation